

Medical Information:

Allergies: _____

Medical Problems: _____

Child Prone To:

- | | | | |
|----------------|--------------------------|--------------|--------------------------|
| Ear Infections | <input type="checkbox"/> | Sore Throats | <input type="checkbox"/> |
| Upset Stomach | <input type="checkbox"/> | Headaches | <input type="checkbox"/> |
| Colds | <input type="checkbox"/> | Other | _____ |

NC 130A-152/155, requires a current physical examination and immunization record within 30 days of enrollment.

NCdhhs, requires that parents receive a copy of the Child Care Facility Brochure, "Know Your Child Care Facility".

Pickup Information:

(List those you authorize to sign in/out your child from the center)

(Identification Required)

1. _____
(Name) (Home Phone) (Other Phone) (Relationship)

2. _____
(Name) (Home Phone) (Other Phone) (Relationship)

3. _____
(Name) (Home Phone) (Other Phone) (Relationship)

4. _____
(Name) (Home Phone) (Other Phone) (Relationship)

Policy Agreement

I have read the Parent Handbook for Calvary Child Care Ministry.

By enrolling _____ (child's name) at Calvary, I understand that I am responsible to the Policies and Procedures set forth in them.

Parents Signature: _____ Date: _____

Receipt of Influenza Virus Brochure

It is required that Child Care Facilities provide families with a informational Brochure on The Influenza Virus, the flu a guide to parents. Your signature below verifies receipt of the Influenza Brochure.

Parent's Name: _____ Child's Name: _____

Date: _____ Parent's Signature: _____

Contact information release to Calvary Baptist Church

I give permission for the Calvary Child Care to release my contact information to Calvary Baptist Church, and Calvary Staff (Teachers). The church and staff would like to extend a welcoming hand to you.

Date: _____ Signature: _____

Video/ Photo Release

I give permission for the Calvary Child Care to post my child's photo in the classroom, hall, and PowerPoint presentations at school programs, or in the office area. Photos may take place in the class or while on field trips. Your child (ren) may also be recorded on our surveillance camera.

Date: _____ Signature: _____

Field Trips/Emergency

I give my child permission to ride the bus when going on field trips or in case of an emergency. All field trips will be posted on the front door in advance.

Date: _____ Signature: _____

Center Holiday and School Closing Calendar

I have read the Center Calendar and have been informed on what days the Center will be closed for holidays and other events.

Date: _____ Signature: _____

Calvary Child Care Ministry's Discipline Practices and Procedures

Parents will be notified in writing of the Disciplinary practices used by the child care facility.

Discipline Statement

Discipline is derived from the word disciple meaning “to teach”. We believe discipline is teaching self control and Christian attitudes. Discipline is always used in a way that corrects the child in such a way that the child understands that he or she is okay, but their behavior is unacceptable. Teachers use Christ as an example when teaching Pro-social techniques and discussing behavior. Discipline is handled in the following ways.

1. Redirect younger children.
2. If needed “time out” from activities in the classroom under teacher supervision. Time out is no longer than one minute for each year the child is old.
3. Positive Reinforcement is also implemented. This is where we catch them being good and give them praise and encouragement.
4. Logical and Natural consequences where we let them feel the consequences of their actions.
Ex: When they do not clean up properly and toys get lost.
5. With older children teachers use Reflective Listening and Problem Solving. The problem is discussed and includes them in a solution to the problem.
6. Also done in the older classes, teachers might withhold privileges or activities for inappropriate behavior.
7. Children are taken up to the office for “time Out” when a child’s behavior is disrupting the whole class.
8. In some cases the parents may be called to talk to their child over the phone or come to the school and take the child home for the day.

Discipline will not be associated with food, rest, or bathroom. Spanking or any other form of corporal punishment is not permitted.

The following is considered severe behaviors and would warrant Behavioral Observations and communication with the parents.

1. Running away from the teachers.
2. Trying to leave the building.
3. Hurting another child severely.
4. Biting
5. Destructive Behavior or Destructive Tantrums.
6. Severe disruptive behavior effecting the learning environment.

Behavioral Observations and incident reports are to be signed by the parents and returned to the teacher. Parents will be given a copy of the reports upon request. At Calvary administration and teachers work with parents to find solutions to these behaviors. If all efforts have been made to correct and find that an individual child cannot function at Calvary with the discipline and guidance provided, we will ask to withdraw the child.

Calvary reserves the right to suspend or dismiss a child from the center when it becomes clear that we are unable to manage the child.

Suspension and Dismissal

There are some behaviors that absolutely will not be tolerated. These behaviors are:

1. Use of foul language.
2. Sexual Misconduct.
3. Physically abusing the teachers and staff.
4. Bullying.

These behaviors will be handled in the following manner.

1st offense – will result in a 3 day suspension.

2nd offense – will result in permanent dismissal from the center.

This statement is also in our Student Handbook for you to refer to when needed. This form will be placed in your child's file. Please sign below letting us know that you have read, understand, and accept our Discipline Statement.

Child's Name: _____

Parent Signature: _____

Date: _____

Child Social Resume

Child's Name: _____

Does your child name a nickname? _____

Family	
Names of brothers & sisters	Birthdate
_____	_____
_____	_____
_____	_____
Names of others living in the home	Relationship
_____	_____
_____	_____
_____	_____
What language is spoken in your home? _____	
Does your child have pets? _____ What are they? _____	

Food
Describe your child's appetite: _____

What foods does your child dislike? _____

What food does your child like? _____

Does your child have any food sensitivities? If yes, please identify: _____

Self-Care
Does your child need any help with dressing? If yes, please list: _____

Does your child need any help with toileting? If yes, please describe: _____

Sleep

Describe your child's sleep routine (include naps & lengths of naps): _____

Social/Emotional Development

How does your child show feelings of:

Affection _____ Fear _____

Frustration _____ Anger _____

Excitement _____

What activities does your child enjoy? _____

What activities does your child dislike? _____

How do you handle discipline in the home? _____

(Parent Signature)

(Date)

Parent Involvement Opportunities

Calvary Child Care Ministry would be proud to have you involved in your child's experience with the school. Follow is a list of opportunities available to you.

Parent's name: _____ Child's Name: _____
Date: _____ Child's class: _____

(Please check the areas you would be interested in volunteering.)

- Homeroom Parent (You would help the teacher with monthly activities, help cut out things, make decorations, ect.)
- Read aloud or do an activity with the class (This could include cooking or art activities)
- Field Trips (Field trips are for the 4s and older, assist teacher with children)
- Fundraiser (When we do a fundraiser you would help promote, collect, sort, and hand out orders)
- Facility Upkeep (Volunteer to weed eat, spread mulch, paint, fix things, clean)
- Other (Give us your ideas) _____

Please get with your child's teacher or the Director to arrange the times you can assist.

Thanks,
Ms. Rosemary
Director